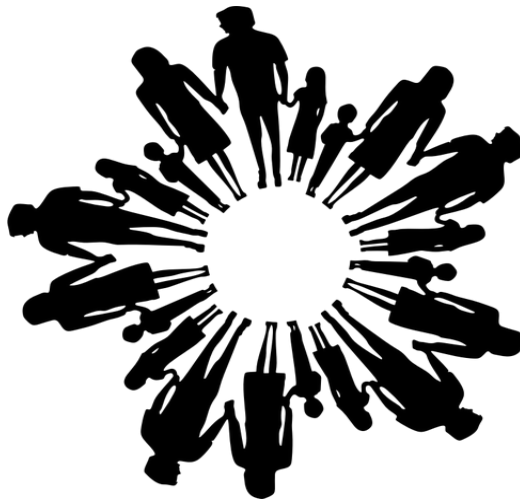


Wyoming Citizen Review Panel 2019-2020 Annual Report



“We cannot always build the future for our youth, but we can build our youth for the future.”-- *Franklin D. Roosevelt*

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Letter from the Chair

Dear Reader,

Thank you for taking the time to review the Wyoming Citizen Review Panel's 2018-19 Annual Report. The information presented here is a summary of the Panel's vision and outcomes. I am grateful to have had the opportunity this year to stand shoulder to shoulder with a full Panel of people committed to helping children and families in Wyoming. We have worked independently and collaboratively across the state to make a difference. Wyoming is a place where people have to reach further to cross geographic barriers and dig deep to find the money and time to make what is needed a reality. And we do.

The Panel is the umbrella for and operator of three Parents As Teachers sites, facilitates the Wyoming Child Death Review Panel, and helps engage individuals and communities to provide meaningful feedback to the Wyoming Department of Family Services. This year the Panel will embark on a partnership with Wyoming 2-1-1 to launch a Kinship Navigator Program.

The Panel looks forward to another year of finding ways to bring people together around what needs to be done for the health of children and families. Please consider joining us. We are always looking for volunteers who want to be part of the Panel, share their knowledge and experience, and help promote intra-agency efforts to connect people with resources, identify gaps and create new initiatives. We appreciate the many Panel members who have contributed in the past and look forward to meeting those who will help move the Panel into an increasingly productive future.

Sincerely,

Emily Quarterman Genoff

Chair

Letter from the Executive Director

Dear Wyoming Residents,

Serving as the Executive Director of the Wyoming Citizen Review Panel since July 2019 has been both a tremendous, and very humbling honor for me. Our organization serves a very important role in the lives of Wyoming families. Over the years my predecessors have worked with Panel members to build a strong reputation of advocacy. The volunteers who comprise the membership of The Panel represent a broad range of Human Services disciplines. The children and families of Wyoming greatly benefit from the many decades of experience these professionals have advocating on their behalf.

Together, utilizing the unique expertise of Panel members, as well as that of many dedicated public, private, and not-for profit partners, WyCRP continues to support both promising new techniques, as well as recognized best practices to assist in the improvement of the Wyoming Child Protection System. Our work helps ensure Wyoming children and families receive the resources and skills they need to thrive in safe and healthy environments.

It is my hope that working together, we can build on past successes and make meaningful improvements in Wyoming's Child Welfare System.

Respectfully,

Bryan M. Cook

Executive Director, Wyoming Citizen Review Panel

About Citizen Review Panels

Citizen Review Panels are mandated by the Child Abuse Prevention and Treatment Act (CAPTA) - the key federal legislation addressing child abuse and neglect. CAPTA was originally enacted in P.L. 93-247 and was most recently amended on January 7, 2019 by the Victims of Child Abuse Act Reauthorization Act of 2018 (P.L. 115-424). CAPTA provides Federal funding to States in support of prevention, assessment, investigation, prosecution, and treatment activities and also provides grants to public agencies and nonprofit organizations, including Indian Tribes and Tribal organizations, for demonstration programs and projects. CAPTA includes the following requirements, pertaining to Citizen Review Panels:

- States shall establish a minimum of three citizen review panels except those states receiving the minimum CAPTA allotment, which shall establish one citizen review panel.
- States may use existing panels established under state or federal law, such as child fatality panels or foster care review panels, if the existing panels can meet CAPTA requirements and states ensure the existing panels meet the requirements.
- Panel members shall be volunteers broadly representative of the community in which the panel is established and include members who have expertise in the prevention and treatment of child abuse and neglect, and may include adult former victims of child abuse or neglect.
- Panels shall meet not less than once every three months.
- Panels shall examine the policies, procedures, and practices of state and local child protection agencies and evaluate the extent to which the agencies are effectively discharging their child protection responsibilities in accordance with CAPTA.
- Panels may examine specific cases, including child fatalities and near fatalities, and review the extent to which the child protective services system is coordinated with the state's foster care and adoption programs.
- Panels shall provide for public outreach and comment to assess the impact of current procedures and practices upon children and families in the community and to evaluate the extent to which agencies are effectively discharging their child protection responsibilities.
- Panels shall prepare an annual report containing a summary of the activities of the panel and make the report available to the public.
- Panels shall include recommendations to improve the child protective services system in the panel's annual report.
- States shall provide panel members access to case information if such information is necessary for the panel to carry out its functions.
- States shall provide staff assistance to a panel if the panel requests assistance with performing its duties.

- The appropriate state agency shall submit a written response, no later than six months after receiving the panel's recommendations, to the citizen review panel that describes whether or how the state will incorporate, where appropriate, panel recommendations.
- States shall submit citizen review panel reports to HHS annually (CAPTA).

Wyoming Citizen Review Panel Organization

The Wyoming Citizen Review Panel(WYCRP) is a federally mandated group of citizens who are responsible for determining whether state and local agencies are effectively meeting child protective requirements pursuant to the Child Abuse Prevention and Treatment Act (CAPTA) and subsequent amendments.

The Panel is composed of volunteers who are broadly representative of Wyoming. Our membership includes people having expertise in the prevention and treatment of child abuse/neglect, the juvenile justice system, advocacy and service provision to at-risk families. We are also very fortunate the Panel membership also includes Foster Care Alumni. The Panel currently consists of 10 members, one full time Executive Director, and one Department of Family Services Liaison. The current WYCRP membership is listed below:

- Bryan M. Cook, Executive Director, Cheyenne
- Laura Dobler, DFS Liaison, Cheyenne
- Emily Quarterman Genoff, Chair, Casper
- Jana Conine, Cheyenne, Vice Chair, Cheyenne
- Jo Lee Schuler, Treasurer, Cheyenne
- Sheri England, Secretary, Gillette
- Carissa O'Malley, Casper
- Stacy Strasser, Lander
- Carol Nicolarsen, Cheyenne
- Lynn Huylar, CJA Chair, Cheyenne
- Dawn Sides, Cheyenne
- Carol Tullio, Cheyenne

The WyCRP elects officers to serve on the Executive Committee in the Spring of each year. In odd numbered years, the positions of Chair and Treasurer are chosen. In the Spring of 2019, the Panel elected Emily Quarterman Genoff to serve as Chair and Charla Ricciardi as Treasurer, each for 2-year terms. Because the position of Vice Chair was vacated by Emily Quarterman Genoff, the Panel elected Jana Conine to complete the remainder of the term. Vice Chair and Secretary will be elected at the June meeting in 2020. During the fall of 2019, Treasurer Charla Ricciardi resigned from the Panel due to health and family considerations. Also during the fall of 2019, Carissa O'Malley resigned as Secretary due to her work schedule, but remains a member at large of the Panel. Jo Lee Schuler also chose to re-join the Panel during the fall of 2019. At the December 4,

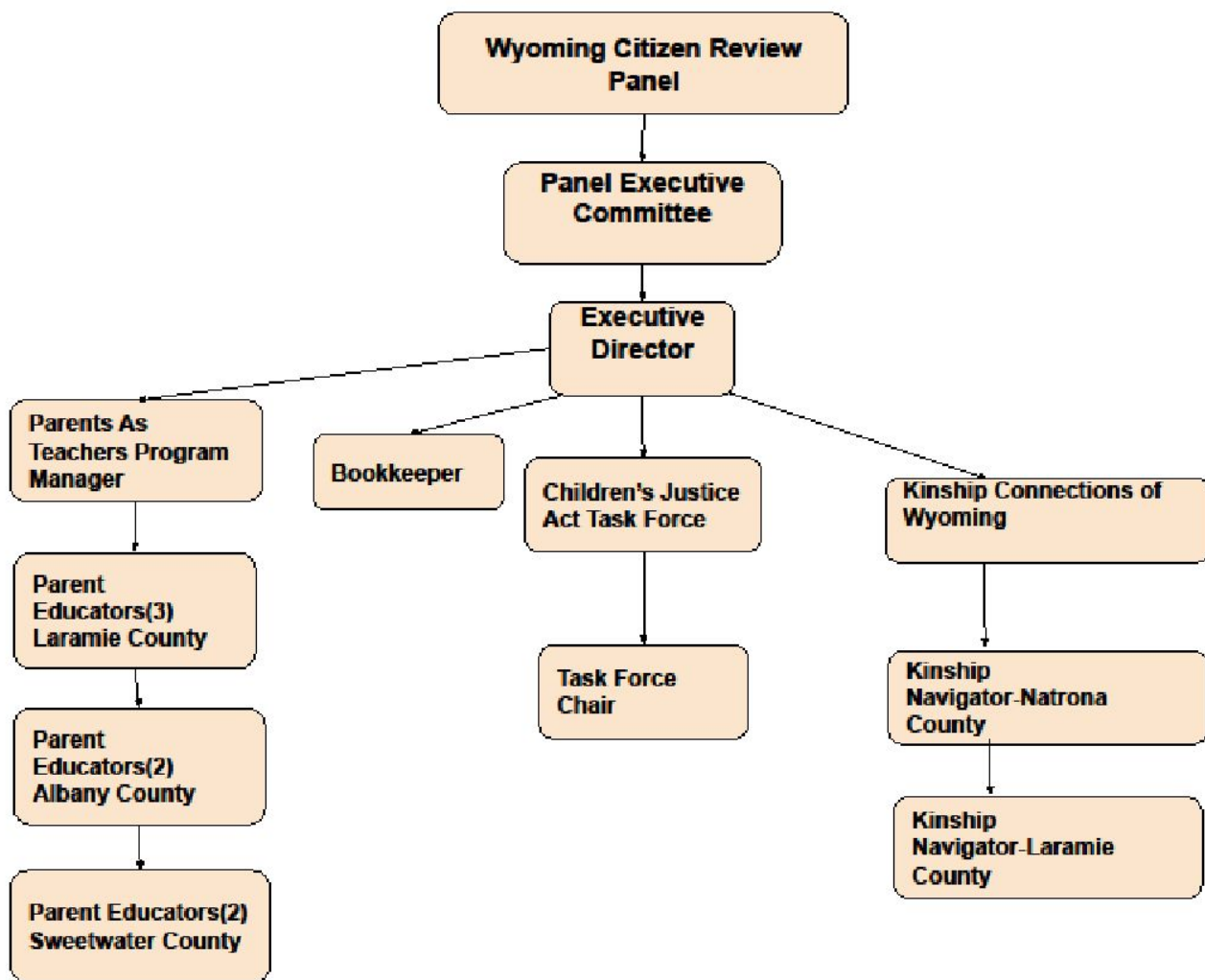
2019 Panel Meeting, Jo Lee Schuler was elected to complete the remaining term as Panel Treasurer and Sherilyn England was elected to complete the term of Panel Secretary. Panel Member Carol Tullio informed us she will be retiring as Executive Director of CASA of Laramie County and relocating out of state as of June 30, 2020, thus resigning from the Panel. WyCRP has worked to fill this position with another CASA Representative. Panel Member Peter Newell resigned from the Panel in April 2020 for personal reasons.

Full Panel Meetings

<u>Date</u>	<u>Meeting Type</u>	<u>Number of Attendees</u>
● 9/27/2019	In-person, Cheyenne	9
● 12/4/2019	In-person, Cheyenne	11
● 3/7/2020	Zoom/Conference Call	9
● 5/4/2020	Zoom/Conference Call	11

(Panel Meeting Minutes are available as an attachment to this report or on our website at www.wycrp.org)

In addition to its work relative to CAPTA, the Wyoming Citizen Review Panel is organized as a 501(c)3 charitable organization and administers several complementary programs, including a nationally recognized Parents As Teachers affiliate and the brand new Kinship Connections of Wyoming. The Panel’s Executive Committee serves as the Board of Directors for the organization. The organizational structure is as follows:



2020-21 WYCRP Strategic Plan

The Strategic Plan was first discussed at the regularly scheduled quarterly WYCRP Panel Meeting in March 2020. Due to the Covid-19 Pandemic, this meeting was held remotely as a phone conference. Due to a full agenda for this meeting, an additional Zoom Meeting was required to finalize this plan in May 2020. The majority of Panel members attended both meetings.

Mission/Vision: Wyoming Citizens for Children builds collaboration for strong, healthy families and communities, child-safety and well-being.

Purpose: The Wyoming Citizen Review Panel, doing business as Wyoming Citizens for Children, is a federally mandated group of citizens who promote child safety and permanency through:

- Education,
- Service provision,
- Review of state and local policies and procedures,
- Review of child protective service cases,
- Communication to build partnerships,
- Advocacy for change where needed.

Priorities

1. Strong organization
 - a. Goal: A recognized specialist in public participation and community engagement
 - i. Objectives
 1. Name change
 2. Budget and Financial Plan
 3. MOUs with state agencies
 4. Umbrella organization for nonprofits
 5. Grants
 6. Major donor, planned giving, monthly recurring gifts
 7. Stanley grant
 8. Fundraising
2. Marketing and Communication
 - a. Goal: Promoting safety and well-being for all children and families through recommendations to state agencies
 - i. Objectives:
 1. Annual report, containing data driven recommendations and action steps
3. Recruiting Members and Partnerships
 - a. Goal: Providing review of state and local agency policy and procedure implementation at the local level to promote development of laws and service standards that encourage community, child and family health, and safety.
 - i. Objectives
 1. Focus on collaboration, relationship building, advocacy

2. Look for partners who need an umbrella that fits
 3. Build relationships with DFS district managers
 4. Hire staff and stretch PAT to reach Rawlins and other communities where home visiting is needed – telehealth might be a resource
4. Prevention
- a. Goal: Supporting the development of strong, healthy families and communities, strengthening families and protective factors in communities
 - i. Objectives:
 1. Identify data available from other entities – DFS, WDH, DOC, WYSA
 2. Identify measures for success (process measures, recommendations, policy evaluation, etc.)
 3. Set goals with baseline measures

2019-2020 Annual Report Executive Summary

The Wyoming Citizen Review Panel (WyCRP) actively partners with the Wyoming Department of Family Services (DFS), the Wyoming Department of Corrections(DOC), both state and local law enforcement, mental health and substance abuse professionals, educators, child advocates, attorneys and judges to promote the safety, permanency, and well-being of the children and families of Wyoming.

This annual report covers the period from July 1, 2019 to June 30, 2020, except where otherwise indicated. The purpose of this report is to provide an overview of substantive activities that have taken place during the past 12 months specific to child abuse and neglect in Wyoming and to identify strengths and opportunities for systemic improvement.

In July 2016, the Wyoming Department of Family Services participated in the third round of the Federal Child and Family Services Review (CFSR). This review measured safety, permanency, and well-being of children and families. Both strengths and areas needing improvement were identified through the CFSR. Based on these results, DFS has submitted a Program Improvement Plan (PIP) to the federal government, which was last approved in October 2018. Implementation of the PIP will continue over the next two years. Additionally, DFS began undertaking the development of the Child and Family Services Plan (CFSP; also known as the “5-year Plan”) in February 2019.

2019-2020 Annual Report

The WyCRP continues to witness improvement in agency policy and process initiated through the CFSR and PIP implementation process. Even with ongoing organizational and environmental change, this trajectory carried to its conclusion through the combination of the PIP and the 5-year Plan will reduce or resolve issues challenging our state's systems of care and justice for decades:

- Timeliness and permanency of placements,
- Consistency of processes between jurisdictions and offices,
- Fidelity to proven models.

In the current year, the WyCRP staff and Panel members worked with agency and state partners to support implementation of the PIP and development of the CFSP. The WyCRP administered the Children's Justice Act Task Force, which conducts case file reviews of child maltreatment fatalities and major injuries; partnered on development of a Wyoming Kinship Navigator Program; helped build capacity in the Foster Care system for hard to place youth; and partnered in the Drug Endangered Children training initiative with the Wyoming Children's Trust Fund and the Wyoming Children's Justice Project. We believe all of these efforts will contribute to improved outcomes in the Child Protection System as a whole.

The major activities of the WyCRP are determined by a contract with DFS. Some programs and partnerships are undertaken in support of our mission and goals identified through strategic planning.

Program Improvement Plan (PIP)

The Department of Family Services (DFS) is Wyoming's child protective services (CPS) agency. As recognized in the 2008 Legislative Program Evaluation of Wyoming's CPS program: "An effective child protection system does not rely solely on the efforts of DFS. An incident may involve many parties: other state agencies, professional and non-professional reporters, law enforcement personnel, public and mental health agencies, prosecuting and defense attorneys, judges, guardians ad litem, and court-appointed special advocates, schools and service providers." In order for meaningful improvements to be made to the Wyoming Child Welfare System, a shared purpose, common vision, and deliberate, coordinated efforts are required of all stakeholders. The efforts of WyCRP are an important collaborator in the efforts to improve outcomes for children and families.

DFS developed the Program Improvement Plan (PIP) to address areas of need identified in the CFSR. This plan was submitted to the federal Children's Bureau and approved in October 2018. Implementation of the plan began immediately. The WyCRP supports DFS' PIP efforts by assisting in the measurement process. WyCRP provides on-site logistical support for PIP measurement by facilitating interviews with case participants in randomly selected cases in each judicial district throughout the state. Initially, WyCRP contacted all case participants and scheduled all interviews.

As the PIP measurement process was refined, it was determined that it's more efficient for field staff to set up interviews. WyCRP staff and Panel members continue to provide on-site support for case participant interviews throughout the state. It should be noted WyCRP conducts Focus Groups during the same weeks and in the same communities where the PIP measurements are held.

Child and Family Services Plan (CFSP)

In February 2019, DFS began the process of developing the Child and Family Services Plan (CFSP). This document is commonly referred to as DFS' "5 year plan." The purpose of the CFSP is to support the work being done with the PIP and establish the strategic priorities of the agency in the coming years.. WyCRP staff participated in various stakeholder meetings and acted as an independent third party to encourage candid feedback from birth parents, foster parents, foster youth and other stakeholders involved with the Child Welfare System. WyCRP partnered with DFS staff and the Wyoming Children's Trust Fund (WCTF) to develop surveys to be completed by our target populations. Survey forms were mailed to some participants, while the majority of surveys were completed during Focus Groups. Once received, the data was entered through Google Forms by WyCRP staff. WyCRP will continue to be involved in and support the development and implementation of the CFSP.

Continuous Quality Improvement (CQI)

Continuous Quality Improvement (CQI), is an approach to quality management that builds upon traditional quality assurance methods by emphasizing the organization and systems: focuses on "process" rather than the individual; recognizes both internal and external "customers"; promotes the need for objective data to analyze and improve processes. Source: Graham, N.O. *Quality in Health Care* (1995)

Key elements of Continuous Quality Improvement:

- Accountability,
- Driven by good management...not crisis,
- Driven by input from all levels of staff and stakeholders,
- Teamwork,
- Continuous review of progress.

Goals of Continuous Quality Improvement:

- Guide quality operations,
- Ensuring a safe environment and high quality of service,
- Meet external standards and regulations,
- Assist agency programs and services to meet annual goals and objectives.

The DFS quality improvement process involves a consistent team of social service program analysts, the CQI Supervisor, the policy and program manager, general program manager, and the

WyCRP Executive Director. The purpose of the CQI meetings are multi-faceted and consist of reviewing the Annual Program Service Report (APSR) to monitor the progress of goals, objectives and interventions, to gather input and feedback from focus groups and stakeholder calls, and to analyze casefiles to ensure effective case management and policy development. WyCRP participated in the review of case files that focused on CQI efforts in the following areas:

- Youth Involvement

In February 2020 Members of the CQI Team, including the WyCRP Executive Director conducted a targeted review of cases statewide to assess participation from youth age 14 and older in the development of their transitional living plans and receiving youth rights information. 100 cases were reviewed. Of these cases, 96% included a Case Plan. In the 96 cases where a case plan had been completed, youth had been involved in the case planning process 63% of the time. 60% of the 100 total cases included a Transitional Living Plan(SS-9t). Of the cases which included a transitional living plan, youth were involved in developing the transitional living plans 51% of the time. 68 out of the 100 total cases showed evidence that a Youth Bill of Rights(SS-9r) had been provided. 23 out of the 100 cases had an identified permanency goal of Other Planned Permanent Living Arrangement (OPPLA). Of those 23 cases. 96% were in compliance with the requirement the youth had to be age 16 or older to have this permanency goal. Finally, 79 of the 100 cases included a Human Sex Trafficking Screening(SS-7).

Programs and Partnerships

In part, WyCRP fulfills its mission through collaborations with partner organizations. A hallmark of interagency collaboration in systems of care is "the process of agencies and families joining together for the purpose of interdependent problem solving that focuses on improving services to children and families" (Hodges, Nesman, & Hernandez, 1999). DFS is a very important partner for WyCRP, but many other entities are as well. The Wyoming Children's Trust Fund (WCTF), Prevent Child Abuse Wyoming, and the Wyoming Children's Justice Project, among many others, are entities that WyCRP continues to connect with on projects. All of these entities focus their efforts and resources on child welfare. This collaboration serves to maximize resources, while minimizing duplication of efforts. Additionally, through this communication and cooperation, gaps in resources and barriers to accessing existing resources can be identified and addressed. The following programs highlight WyCRP activities beyond those required by the DFS contract.

Parents As Teachers

WyCRP is one of two affiliates in Wyoming offering evidence-based home visiting services through the Parents as Teachers (PAT) model. The WyCRP affiliate operates in Laramie, Albany, and Sweetwater Counties. PAT provides direct, in-home support to families facing a variety of stressors known to put children and families at risk for crisis. Home visiting in general, and PAT specifically has been identified as one of the most promising methods for preventing children from coming into

DFS custody and also for supporting families during reunification after being in care.

Since July 1, 2018, WyCRP has increased the number of Parent Educators from 3.5 FTE to the current 6.5 FTE and the number of families served from seventy (70) to one hundred twenty (120) in the three counties. WyCRP and Parents as Teachers National Center are excited that PAT was identified as one of the home visiting programs chosen by the Families First Prevention Services Act as a promising means to keep children at risk of coming into care in their homes. Families meeting these criteria are eligible for enrollment for services:

- Income \leq 100% of the Federal Poverty Level for family size
- Prior history with Child Protective Services, prior history with abuse/neglect (as a child or adult)
- Child with a developmental delay
- History of substance or alcohol abuse
- Tobacco user in the home
- Military service
- Low student achievement/no high school diploma
- Pregnant/parent under age 21

Families with children ages prenatal to 24 months meeting any of these criteria can be enrolled and services delivered up to age 36 months. In addition to the services provided to individual families, PAT is active in local communities through:

- Community activities
- Resource and Referral Networks
- The Wyoming Home Visiting Network

The WyCRP Parents as Teachers affiliate is eligible to become a “blue ribbon” affiliate and will begin a year long quality assurance process beginning in the fall of 2019. Once certified, the affiliate will have to maintain its standards of excellence and recertify every 5 years thereafter. The blue ribbon affiliate designation process is expected to take one year to complete.

More information on Parents as Teachers Model Quality and Fidelity Standards is included as an attachment to this report.

Kinship Connections of Wyoming

Since early 2019 WyCRP has partnered with Wyoming 2-1-1 to cultivate a comprehensive resource for kinship caregivers, usually grandparents. The program currently consists of pilot sites in Laramie and Natrona Counties. WyCRP will provide support for evaluating the pilot programs through conducting focus groups with kinship caregivers and measuring the impact of the program on important metrics such as time to permanent placement.

More information on Kinship Connections of Wyoming is included as an attachment to this report.

Community Outreach

Under CAPTA, a core function of a Citizen Review Panel is community outreach. One way WyCRP fulfills this role is through utilizing its website and social media platforms to circulate Child Welfare related content to the citizens of Wyoming. Another example of WyCRP engaging in community outreach is acting as an independent and neutral facilitator for focus groups and listening sessions for parents, foster parents, kinship caregivers, youth, and youth alumni involved with the child protection and juvenile services systems in Wyoming. These focus groups are a powerful source of information and WyCRP acts as a conduit, providing this input to policy makers at all levels of the Wyoming Child Welfare System.

Children's Justice Act Task Force and Child Maltreatment Fatality and Major Injury Review

Administration of the Wyoming Children's Justice Act (CJA) Task Force is one of the requirements of the contract between WyCRP and DFS, the recipient of federal funds for the Children's Justice Act, under section 107 of CAPTA. These funds are intended to improve the investigation, prosecution, administration, and judicial handling of child abuse and neglect cases. The Task Force is mandated as part of the Children's Justice Act, and has specific responsibilities, such as conducting a data-driven 3-year assessment, which guides the activities and use of funds for the CJA grant. WyCRP staff, along with CJA Task Force members and DFS staff have worked together to prepare the 3 year assessment which was due in May 2020. The Task Force has specific required membership, such as law enforcement, judges, defense and prosecuting attorneys, parent representatives, medical and mental health professionals, and child protection professionals, among others.

In Wyoming, one of the primary activities of the Task Force is to conduct case file reviews of all cases of fatality and major injury as defined by DFS policy which are the result of substantiated abuse or neglect and those that occur while children and youth are in protective custody of the state. The Task Force reviews cases quarterly in order to make recommendations as part of the 3-year assessment to improve the investigation and prosecution of child abuse and neglect cases. The Task Force is a multidisciplinary team and as such, some members focus on primary and secondary prevention professionally. Risk factors and trends identified during reviews are shared with and used by prevention professionals to make decisions about prevention initiatives, though prevention, other than prevention of secondary trauma, is not a focus of the Task Force.

In calendar year 2019, the Task Force convened in April, June, September and December. During these meetings, a total of ten (10) cases of child fatality and major injury resulting from child maltreatment were reviewed, affecting Wyoming children ages 0-17. **Please note that the data gathered from the Task Force follows the calendar year.

Each member of the Task Force maintains strict confidentiality regarding the identities and personal information of individuals involved with child maltreatment fatality and major injury cases.

Recommendations Generated from the 2019 Child Maltreatment Fatality and Major Injury File Reviews

The Children's Justice Act requires the State Task Force to undertake a comprehensive review and evaluation of the investigative, administrative and judicial handling of cases of child abuse and neglect and to make training and policy recommendations in each of the three categories. The Categories and associated recommendations are listed below.

1. Investigative, Administrative and judicial handling of cases of child abuse and neglect, particularly child sexual abuse and exploitation, as well as cases involving suspected child maltreatment-related fatalities, and cases involving a potential combination of jurisdictions, such as interstate, federal-state, and state-tribal, in a manner which reduces additional trauma to the child victim and the victim's family and which also ensures procedural fairness to the accused.
 - a. Recommendation: The CJA Task Force requests the Department of Family Services (DFS) conduct a comprehensive assessment of caseload sizes statewide.
 - b. Recommendation: Updates to the WyCAPS case management system are imperative in order to ensure the quality of the Case Reviews, the standardization of the information is critical.
 - c. Recommendation: The Task Force requests that DFS and other stakeholders in the Wyoming Child Welfare System adopt a standard definition of "Major Injury." This may involve building a keyword search for WyCAPS, so when a particular term is included in the intake, the case is automatically marked for inclusion in the Major Injury Case Review.
 - d. Recommendation: The Task Force requests DFS agency policy be updated to ensure adequate law enforcement and medical information is included in the case files for all major injury and sexual abuse cases.
 - e. Recommendation: Develop a tracking mechanism for cases in which abuse and neglect occurred, but no judicial involvement resulted from it.
 - f. Recommendation: If a forensic interview was completed as part of an investigation, the DVD of the interview needs to be included in the file, and should also be noted in the narrative contained in the file.

Action Plan

As part of the current contract with DFS, the WyCRP is required to develop and implement an action plan, based on needs, trends, and risk factors identified by the Children's Justice Act (CJA) Task Force, which is the entity responsible for conducting child maltreatment fatality and major injury reviews. The CJA Task Force operates as a program of WyCRP and makes case-specific and systemic recommendations based on case file reviews.

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2019 Child Maltreatment Statistics

Child maltreatment is the abuse and neglect that occurs in children under 18 years of age. It includes all types of physical and/or emotional ill-treatment, sexual abuse, neglect, negligence and commercial or other exploitation, which results in actual or potential harm to the child’s health, survival, development or dignity in the context of a relationship of responsibility, trust or power. There were 1,879 total substantiations of child maltreatment, affecting 1,206 children, age 18 yrs. and under at the time of allegation in 2019. All 23 counties and the Wind River Reservation had at least one substantiated incident of child maltreatment. Neglect made up 66% of the total substantiated allegations. The average age of the affected youth at the time allegations were made was 7 years old. Data Source: DFS WYCAPS data system.

Table 1 shows Child Maltreatment statistics for children ages 18 and under for the calendar year 2019 in Wyoming

Table 1

Allegation Type	Total Substantiated Allegation	% Total Substantiated Allegation	Number of Child(ren)	% Number of Child(ren)	Average Age at Allegation (Yrs)
NEGLECT	1241	66.0%	820	68.0%	7
ABUSE	459	24.4%	261	21.6%	7
SEXUAL ABUSE	63	3.4%	52	4.3%	11
EDUCATIONAL NEGLECT	39	2.1%	30	2.5%	12
DANGEROUS ACT	15	0.8%	11	0.9%	6
PHYSICAL INJURY	13	0.7%	11	0.9%	7
PHYSICAL ABUSE	12	0.6%	6	0.5%	10

ABANDONMENT	12	0.6%	4	0.3%	9
EMOTIONAL ABUSE	10	0.5%	2	0.2%	12
MEDICAL NEGLIGENCE	7	0.4%	6	0.5%	4
MALNUTRITION	6	0.3%	1	0.1%	5
NEGLIGENT TREATMENT	2	0.1%	2	0.2%	0
Grand Total	1879	100.0%	1206	100.0%	7

Figure 1 shows the Child Maltreatment statistics for children ages 18 and under by type for calendar year 2019 for Wyoming

Figure 1

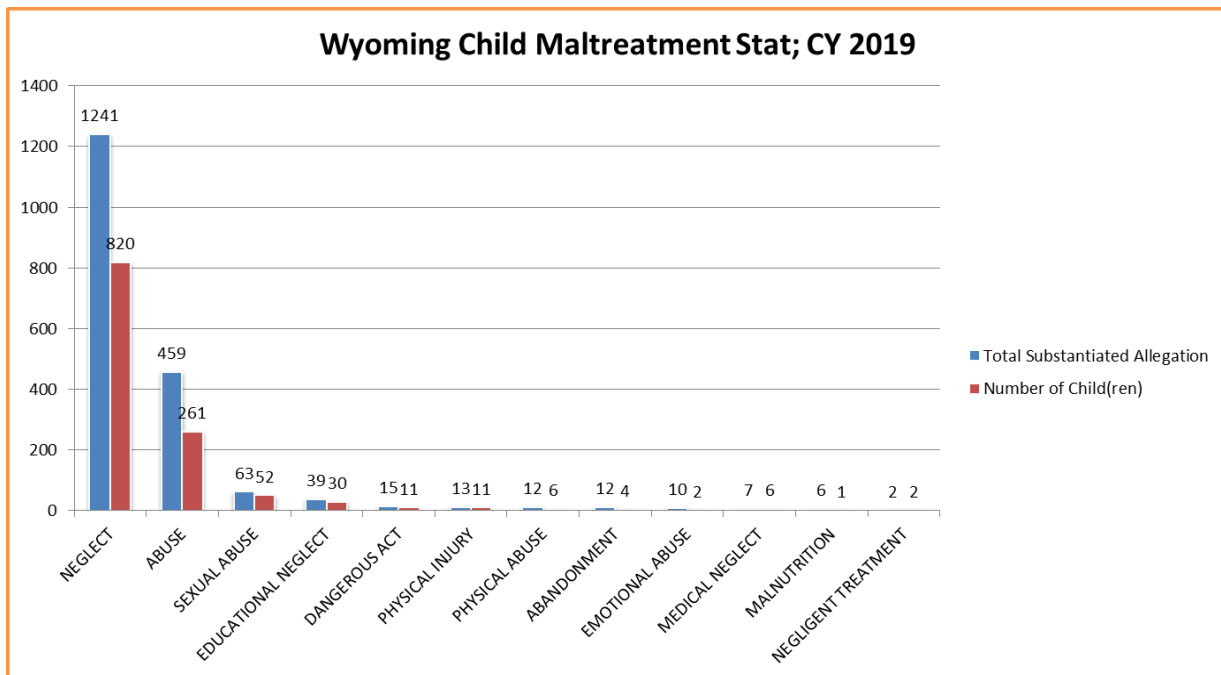


Figure 2 shows the Child Maltreatment statistics for children ages 18 and under by county for calendar year 2019 for Wyoming

Figure 2

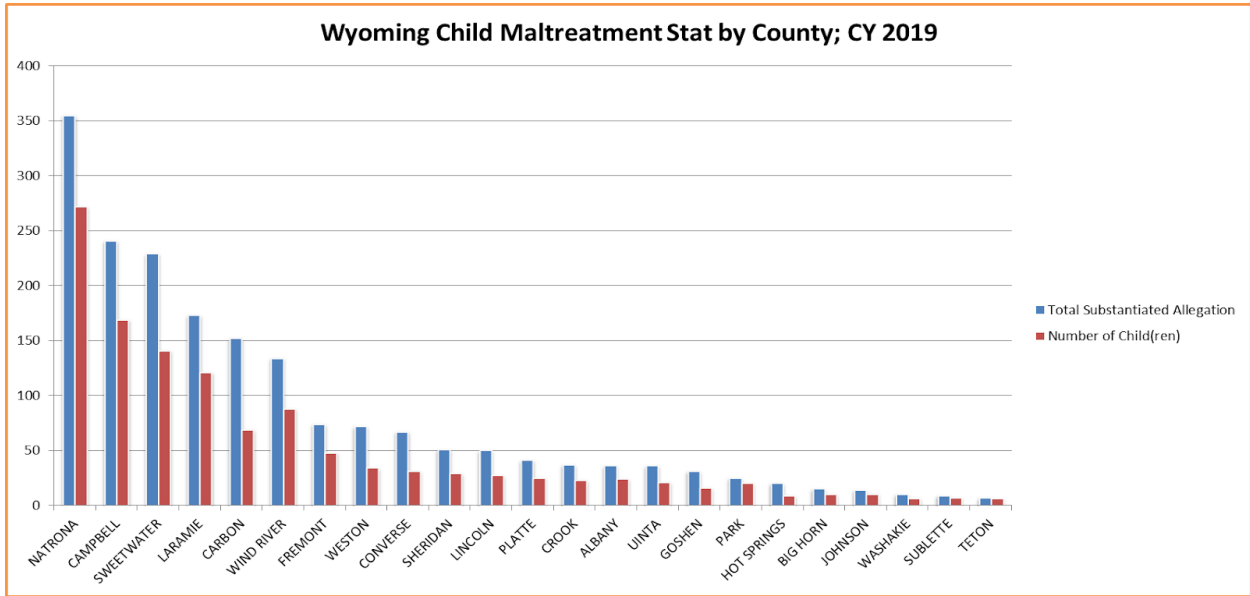
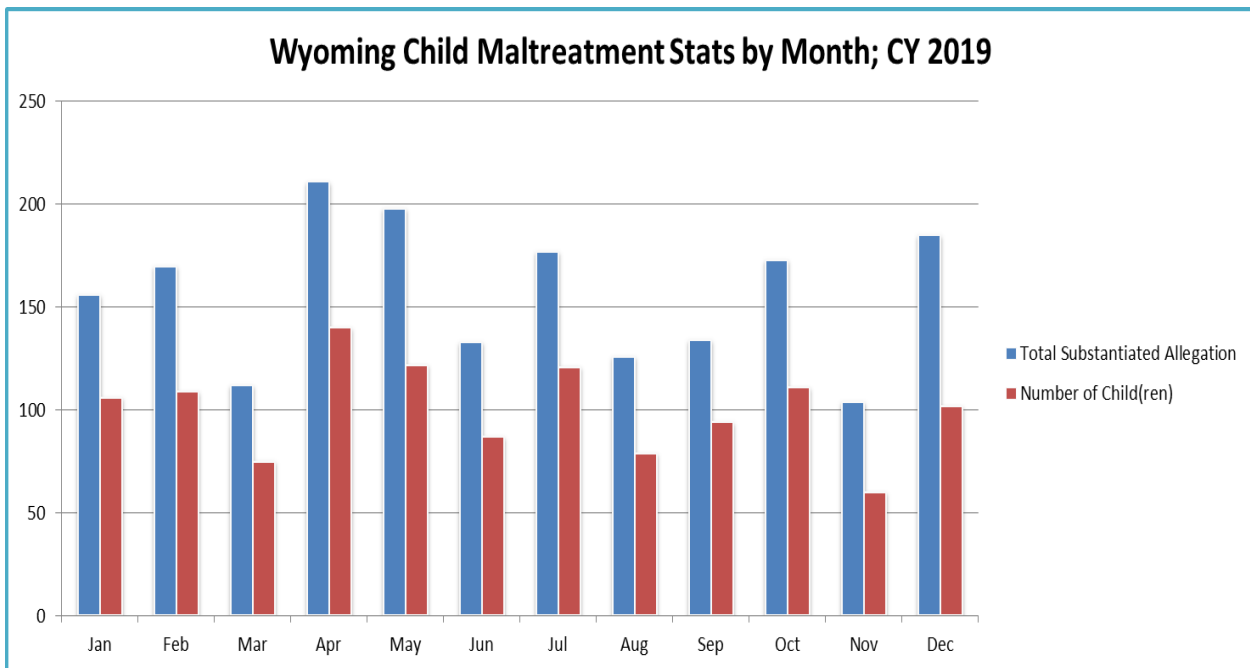


Figure 3 shows the Child Maltreatment statistics for children ages 18 and under by month for calendar year 2019 for Wyoming

Figure 3



Recommendations for Systemic Improvements in Wyoming Child Protection System

These recommendations for improvement to Wyoming's Child Protective Services system are offered understanding that the CPS is large and complex and includes more than DFS. As previously stated, it is the intent of the WyCRP to work collaboratively to implement these recommendations. Further, these recommendations acknowledge the work currently being done as part of the PIP and development of the CFSP, which addresses building on strengths and acting on opportunities for improvement identified during the CFSR. These recommendations have also been developed with possible future implementation of the Families First Prevention Services Act in mind. All recommendations are intended to compliment past and present efforts within the state, by all stakeholders involved in the child protection system.

A 2018 National Conference of Death Review Teams offered the following guidelines (courtesy of the New Hampshire Fatality Review Team) for creating recommendations:

- Recommendations should be specific,
- Recommendations should be based on sound science and or best practices,
- Recommendations should be feasible and take into consideration the resources necessary for implementation,
- Recommendations should be sustainable,
- Political issues should be considered,
- Risks and unintended consequences should be considered.

The following recommendations are offered with these guidelines in mind:

- 1) Ensure consistency in case management across districts and throughout the life of each case, including but not limited to timely completion of safety and risk assessments; child/family involvement in case planning; consistency in multidisciplinary team (MDT) meetings and actions; and consistency in child protection team coordination.
 - a) Action Step: Consider utilizing the Wyoming Practice Model philosophy throughout the life of a case
 - b) Action Step: Continue with implementation and training for the Wyoming Practice Model; including measuring model fidelity
 - c) Action Step: Continue with Continuous Quality Improvement (CQI) activities and act on findings from longitudinal data to address concerns and reinforce strengths identified
 - d) Action Step: In cooperation with Wyoming Courts, continue with training and support for Multidisciplinary Team (MDT) coordinators
 - e) Action Step: Gather data on outcomes from MDT activities and act to address concerns and reinforce strengths consistently throughout the state
 - f) Action Step: Continue with Program Improvement Plan (PIP) implementation and measurement and development of CFSP aligned with the PIP

- 2) Improve outcomes for children in the Child Protection System
 - a) Action Step: Consider changes to policy and/or procedure when there are multiple reports of child maltreatment for a family
 - b) Action Step: Invest in Prevention and Early Intervention service delivery options aimed at keeping children in their homes safely
 - c) Action Step: Continue with implementation of PIP, focusing on safety and risk, and decreased time to permanent placement
 - d) Action Step: Consider increased utilization of wrap-around services for children in foster care and throughout the reunification process; consider standardizing how wrap-around services are offered

- 3) Increase Capacity in the Foster Care System, especially for hard-to-place youth
 - a) Action Step: Expand Together Facing the Challenge (TFTC) to all foster parents
 - b) Action Step: Continue providing training and support to foster care coordinators and foster caregivers
 - c) Action Step: Explore options for greater utilization of kinship placements

- 4) Improve Coordination between and among all stakeholders in the Child Welfare at the state and community level.
 - a) Action Step: Hold regular meetings with all partners and stakeholders to share information about current and planned projects, funding opportunities, needs and concerns
 - b) Action Step: Implement strategies for consistent communication with all

stakeholders regarding changes to federal or state policy, changes to organizational structures and personnel, successes, and challenges that need coordination and cooperation with partners to address

- c) Action: Facilitate, coordinate and cooperation at the community level
- 5) As soon as possible, invest in a replacement for WYCAPS

Conclusion

Once again, the WyCRP believes it's important to emphasize that improved outcomes for children and families involved in the Child Protection System can only occur when all stakeholders in child welfare work together and take action to make improvements. While many of these recommendations focus on activities and projects currently taking place within DFS, all partners and stakeholders must coordinate resources and efforts to support meaningful, sustainable improvement. Per federal mandate, this report focuses on systemic issues that affect the entire state. It's important to note that children and families will get the most benefit when the improvements to the system as a whole translate to improvements in the essential functions of child protection in local communities. The WyCRP, WCTF, PCA of Wyoming, Wyoming Children's Justice Project, Wyoming Drug Endangered Children Initiative, and a host of state and local service providers can and must support local communities in coordinating efforts to empower families and protect children.

Parents as Teachers Quality and Fidelity Standards Attachment

The Parents as Teachers model is an evidence-based early childhood home visiting model that builds strong communities, thriving families, and children who are healthy, safe and ready to learn. The WYCRP PAT affiliate receives funding through MIECHV (Maternal, Infant, and Early Childhood Home Visitation).

Central to the PAT model are 20 model fidelity requirements, called Essential Requirements, which cover affiliate leadership, staffing, services to families, and evaluation. In order to become a PAT affiliate, an organization must be designed to meet these Essential Requirements. Annually, affiliates report implementation and service data that address the Essential Requirements and this data is used to confirm that the affiliate is meeting or exceeding the minimum levels for each Essential Requirement.

In addition to the Essential Requirements, Parents as Teachers has Quality

Standards that provide a comprehensive blueprint for high quality Parents as Teachers services.

Together, the Essential Requirements and Quality Standards form the basis for the Parents as Teachers Quality Endorsement and Improvement Process (QEIP) which confirms affiliate quality and facilitates continuous quality improvement. PAT affiliates are required to engage in the Quality Endorsement and Improvement Process in their fourth year of implementation and every five years thereafter. To earn the Quality Endorsement, affiliates must complete a comprehensive self-study to ensure that 75 of the 100 Quality Standards are met.

Programs that earn the Quality Endorsement are recognized by the national Parents as Teachers office as exemplary Blue Ribbon Affiliates, delivering high-quality services to children and families.

The WyCRP affiliate continues to exceed all Essential Requirements standards for 2018 and 2019 program years. Through the continuous monitoring of aggregate data throughout the program year, this affiliate will be prepared to meet and exceed all Essential Requirements and quality standards for the 2019/2020 program year in the APR, due in August of 2020.

** Sources- Annual Program Report data and Parents as Teachers National Center Standards*

Kinship Connections of Wyoming Attachment

According to the 2010 US Census, 10,283 children under the age of 18 were living in the homes of their grandparents or other kin in Wyoming. Statistically speaking, this number has been on the rise over the last 10 years. Grandparents or other relatives raising family members is a nationwide issue. These caregivers face many challenges, among those are locating and accessing services for their families. The Family First Prevention Services Act was signed into law in February 2018. This legislation made funds available to states to develop, enhance or evaluate Kinship Navigator programs. These programs are designed to help link grandparents and other relative caregivers to

a broad range of supports and services in order to help them meet the needs of the children in their care.

Since January 2019, WyCRP has been working together with Program lead Wyoming 2-1-1 to develop a Kinship Navigator Program in Wyoming. This program is called Kinship Connections of Wyoming and is currently being piloted in Natrona and Laramie Counties. WyCRP has worked with Wyoming 2-1-1 to develop the program from the ground up. The 2 Kinship Navigators have been working with families since November 2019. Our program is modeled after the Kinship Navigator Program-Arizona. It is the goal of Wyoming 2-1-1 and WyCRP to expand this program into more counties in 2020-21.

Goals for the Kinship Connections of Wyoming Program

- Provide caregivers with information, referrals and advocacy services.
- Improve family resources through linkage to services and supports.
- Provide linkages to needed legal assistance such as Legal Aid of Wyoming, etc.
- Ensure kinship families have access to benefits for which they are eligible.
- Assist caregivers in utilizing existing community resources and support systems, including educational, health, mental health systems and social support systems.
- Assist caregivers to remove barriers to receiving services.
- To increase better service to kinship families, provide training or information sessions between all partners to increase their knowledge of the needs of kinship care families and individuals who are willing and able to be foster parents.
- Develop strong collaborative working relationships with groups and agencies that work with kinship caregivers.
- Educate the community , including service providers and faith based organizations about the needs of kinship care families and available resources and services.
- Promote child safety, permanency and well-being.

Wyoming Citizen Review Panel Meeting Minutes

Wyoming Citizen Review Panel Meeting

Sept. 27, 2019

Meeting called to order at 11:30 a.m., Historic Airport Terminal

Attendance: Emily Genoff, Chair, Jana Conine, Vice Chair, Lynn Huylar, Carol Tulio, Peter Newell, Sherilyn England, Stacy Strasser, Panel members, Laura Dobler, DFS, Bryan Cook, Director, Josie Brittain, Gracie, Parents As Teachers

1. Agenda Changes
 - a. Wyoming Children's Trust Fund Consultant Jennifer Davis is ill and unable to attend.
 - b. Parents As Teachers will present first to allow staff to return to work.

2. Parents As Teachers
 - a. Now fully staffed and serving 120 families. Completing Quality Assurance Improvement Process, making the program eligible for Blue Ribbon national recognition in 2020 as a high-performance affiliate. Each parent educator can serve 18 to 20 families, fewer if families are higher need.
 - b. Handouts: PAT rack card, WY Home Visiting Network brochure.

3. WyCRP Program Overview
 - a. Programs under the WyCRP umbrella are Parents as Teachers and Kinship Navigator.
 - b. The Children's Justice Act Task Force is a function of the WyCRP, under contract with the Department of Family Services. The CJA Task Force is a multi-disciplinary group working on children's justice looking at policy and system improvements in the judicial and administrative handling of child maltreatment and fatality cases. The CJA Task Force serves as the Child Death Review team for Wyoming, reviewing cases of child abuse and neglect resulting in severe injury or death. Lynn Huylar is the Chair. The Task Force is working on its infrastructure, including membership, mission statement, and accountability for CJA funds distribution. Case reviews have been delineated from the meetings. A new three-year assessment will soon be completed.
 - c. The CAPTA piece of the CRP's work is focused on partnering with DFS on reviews, which help assess the agency's effectiveness at the community level. The CRP's Director attends CQI reviews. In conjunction with that, CRP is going to be facilitating focus groups in each of the communities where CQI reviews are being held. The focus groups will target foster families, foster youth ages 14 to 21, and biological families. Focus group questions are being developed. The first full week of November, pilot focus groups will be held in Cheyenne. The data captured through the focus groups will help inform the five-year DFS plan goals. Effort will be made to identify areas where the Panel or DFS can make changes, and report back to the focus group participants how they made a difference. In December, Torrington, Douglas, Wheatland, Lusk will be scheduled. The Casper focus groups will be in February.
 - d. The Kinship Navigator program is a new partnership with 211 Wyoming. 211 is managing the funds and working with WyCRP to launch the program. WyCRP is hiring Laramie and Natrona County staff. Policies, procedures and job descriptions are complete.

4. Director's Report
 - a. Attached.
 - b. Will be provided to the Panel members prior to the quarterly meetings, moving forward.

5. Financial Report
 - a. P&L attached.
 - b. Will be provided to the Panel members prior to the quarterly meetings, moving forward.

- c. Bryan and Jana will work on financial procedures, and Jana will review the monthly financial statements.
6. DFS update
- a. The PIP work continues –baseline measurement was completed in September, in Rock Springs. Risk and safety, MDTs, court improvement, and supervisory oversight groups continue to work.
 - b. The five-year plan was submitted on June 30 and approval was given at the regional level.
 - c. Lindsay Schilling is moving from the Wyoming Department of Health Medicaid program to DFS, assuming the role of Social Services Senior Administrator, overseeing the Field Administrator (Ed Heimer) and the Clinical Services Director (to be named).
7. Website/Facebook
- a. WyoGives.org is a place where WyCRP could register to be a recipient of donor funds on July 15.
 - b. Bryan is working on updating the website.
 - c. The Facebook page will continue. Volunteers to help with content and updates would be appreciated.

Meeting adjourned, 2:18 p.m. Next meeting: December 4, 2019.

Wyoming Citizen Review Panel Meeting
Wednesday, December 4, 2019

Attendance: Emily Genoff, Chair, Jana Conine, Vice Chair/Treasurer, Lynn Huylar, Jolee Schuler, Carol Tullio, Carol Nicolarsen, Sherilyn England, Peter Newell, Panel members, Bryan Cook, Director, Laura Dobler, Department of Family Services, Ilaine Brown, Department of Education.

Absent: Dawn Sides, Department of Corrections, Carissa O’Malley, Stacy Strasser.

Meeting called to order.

September and December meeting minutes will be reviewed and voted on at the March Panel meeting.

Agenda rearranged to accommodate Panel member travel schedules.

- I. WDE liaison: Emily asked for permission from the Wyoming Department of Education to invite Ilaine Brown to serve as the agency’s liaison. The agency generously offered to allow Ilaine to be the WDE representative. Ilaine worked for the Department of Family services for more than a decade and is now employed within the Career and Technical Education section of the WDE as a Consultant for

Career Technical Student Organizations. Lynn motioned to add Iliane as the WDE liaison. The motion was seconded by Carol T. Motion passed unanimously.

- II. Strategic planning: The March meeting in Casper, to be held Tuesday, March 17, will be a strategic planning session. Emily will send past strategic planning process outcomes with a summary for review. Public Knowledge's Stacy Obrecht will be contacted to find out whether she is available to facilitate. Discussion followed concerning choosing one thing to make the Panel's priority in 2020, and perhaps making that one thing the foster care system.
- III. DFS: A federal visit is underway to review the state's Performance Improvement Plan and timelines. Laura spent two weeks in November training staff on risk and safety assessments. All juvenile cases are to have safety assessments and safety plan starting next year. MDT policy and procedure has changed and is rolling out – the agency is moving to MDT meetings every month for every case for increased family involvement. The legislative session and budget approval are also a current focus. Technical difficulties with WYCAPS occurred recently and while the system was resuscitated, funding to replace it has been requested. Bryan and the Panel continue to facilitate focus groups in conjunction with the CQI reviews. Focus groups are offered to biological parents, foster youth and foster parents. The first groups were held in Cheyenne. The next groups will be held in mid-December in Wheatland, Torrington, and Douglas. Parent and youth meetings will be held in Douglas led by Emily and Carissa, and Bryan will lead groups in Torrington and Wheatland. Initial feedback is that the process is working well. The foster care coordinator and District Manager in District 8 asked that foster parents fill out surveys and provide feedback in writing rather than attend a focus group. The first 2020 review and focus will be in Casper. None of those attending in Cheyenne said they heard about the focus groups from LifeNet or CASA. Discussion followed regarding how to best engage people who might have an interest in participating in person or remotely. Suggestions for improvement include using Zoom and a conference call line to include people who can't leave home, expanding the random pool of invitees to increase participation, offering an online version of the survey and posting the survey on the WyCRP website. Foster families need to know up front what to expect from the focus groups.
- IV. Panel officers: The treasurer position is vacant and a secretary is needed, although Carissa will stay on the Panel. Treasurer duties are to review a monthly profit and loss statement and credit card statements. The treasurer also signs checks. JoLee expressed an interest in being the treasurer. Finance policy and procedure needs to be reviewed. Sandy Murray, the accountant who completed the WyCRP tax return, will be asked to review it with Jana, Bryan and JoLee. A budget needs to be in place and Bryan is developing that. The Panel should accrue three to six months of operating cash in the bank. A financial statement needs to be reviewed at each Panel meeting. Sherilyn motioned, Carol seconded moving JoLee into the treasurer

position. Motion passed. Emily has been serving as Chair and Secretary due to Carissa's work schedule. Sherilyn said she would be willing to be secretary. Carol motioned, Jana seconded making Sherilyn secretary. Motion passes.

- V. Director's Report (attached)
- a. DFS: Focus groups in Cheyenne were supported by Panel members Carol T., Lynn, Peter, JoLee and Emily. Sheri will have a youth council review the foster youth questions.
 - b. Parents as Teachers: PAT Continues to move toward Blue Ribbon certification, amending policies and procedures. Final submission of the first round of required documentation is in April and then the finalists for the next level of consideration in the process will be named.
 - c. Kinship Navigator: The Cheyenne navigator position was filled. Gabby Rogers will start after the first of the year. In Casper, Jena Monahan has been working for two months on website development, risk and needs assessment, the intake process, and networking with DFS. Jena is taking referral calls.
 - d. CJA: The Child Death Review Team reviewed three cases Dec. 3. Mandatory reporting training needs to be provided to medical providers. Wyoming is one of a few states where DFS can't take custody; police have to be called. Wyoming law could be changed to allow DFS to remove children. The Agency should be asked to refer all major injury and fatality cases to the Child Death Review Team and complete information should be forwarded by the DFS supervisors. The next CJA meeting will be March 18 at the Youth Crisis Center in Casper.
 - e. Website: Panel member bios and photos are being added to the website. Updates to the site have a cost attached. Panel members wondered if Carissa would be interested in posting to the FB page. Examples of upcoming posts could include focus groups dates and times, encouraging people to attend. Follow up reports also could be posted on FB saying (example) that the groups were well attended and valuable input was received and sent on to DFS.
- VI. Other Business – Sheri reviewed the Marbut report on homelessness and the recommendations made. The report is attached for all Panel members' review. Discussion followed regarding how the Panel can get involved at the community level specific to youth and family issues.
- VII. Adjourn – The next meeting will be Thursday, March 19 in Casper at the Youth Crisis Center.

Wyoming Citizen Review Panel

March 19, 2020 Meeting Minutes

Attendance:

Emily Genoff, Chair, Jo Lee Schuler, Treasurer, Carol Tullio, Stacy Strasser, Ilaine Brown, Lynn Huylar, Carissa O'Malley, Panel Members, Bryan Cook, Director, Laura Dobler, Wyoming Department of Family Services

Absent: Jana Conine, Vice Chair, Sheri England, Secretary, Dawn Sides, Wyoming Department of Corrections, Peter Newell, Carol Nicolarsen, Panel members.

Meeting called to order, 11 a.m.

I. Program Updates

- a. Kinship Navigator update - Gabrielle Rogers (Cheyenne), Jena Monahan (Casper). The Kinship Navigator program is funded through Wyoming 2-1-1 and is a program created to support grandparents raising grandchildren. Gabrielle started Jan. 2. Her office has received 15 referrals. She works with about six clients intensively and makes home visits if desired by clients. She said Cheyenne has responded well to the Kinship Navigator program. Gabrielle said one family hasn't had any support while raising two children and one child has a lot of behavioral issues. Gabrielle was able to connect the family with local supports. She makes home visits. Jena started at the end of September and laid much of the groundwork for the Kinship Navigator program's launch. There have been fewer referrals in Casper. Jena met recently with the DFS office in Casper and got one referral soon after. Families dictate what the relationship looks like – whether they just want referrals or more intensive support, similar to case management. Discussion followed regarding how telephone outreach can be extended to other communities. FMLA for Jena was approved for 12 weeks this summer
- b. Wyoming Department of Family Services – Laura Dobler. The Performance Improvement Plan is still being implemented but field staff have been focused on responding to the COVID-19 outbreak and work has slowed down. The Department's COVID-19 strategy is directed at making sure clients are contacted by telephone or using FaceTime or other electronic conferencing tools while in person visits are not recommended. Comprehensive needs assessment is underway and the plan was to roll out the results in May, now delayed to later in the summer. Monthly family team meeting training is complete and implementation is starting; family team meetings are separate from MDT meetings and some community-level entities are still being brought up to speed. Another group within DFS is working with incarcerated parents to assure they are included in case planning. They are looking applying for a grant to help assure continuity of case planning with parents who are in jail. The next Continuous Quality Improvement session is scheduled in District 5 (Cody, Powell, Lovell, Worland, and Thermopolis) but will be delayed. The third annual Youth Involvement Review was completed in February, looking at whether youth are included in the case planning process, screened for sex trafficking and assessing how well GALs, CASAs and others are working with youth in Wyoming. Bryan participated. One hundred cases were reviewed. Laura will share the results. The most recent foster parent and youth focus groups were held in February in Casper. Bryan, Emily and Carissa facilitated. Three foster families and three youth

participated. Focus groups were scheduled to be held next week in Rawlins and Laramie but those will be postponed. Efforts were made to reach some families by telephone to gather information that way. Results gathered are shared every month with DFS leadership. Recommendations are reviewed to determine where DFS can make changes or collaborate with other entities, and to develop timelines. Every quarter, leadership will share their efforts with foster parents by communicating through the foster care coordinators. Discussion followed concerned how to assure foster parents, biological families and youth that the information they are sharing is being put to good use. Laura said she will ask the DFS leadership about ways to communicate what's resulting from the efforts to gather information. Bryan said WyCRP can help. Carol said it's important to follow through, reporting to those who have shared their experiences what was done with the information that was captured and perhaps restating it so they are assured their perceptions were shared accurately. The state's Family Services Plan is in place. The next stakeholder meeting will be May 13 from 1 to 3 p.m. Any stakeholder can participate. Bryan will circulate the invitation to the Panel. The Family Services Plan addresses keeping families together, reunification of separated families, supporting foster parents, and successful transitions. The biggest focus at the state level is keeping families together, preventing kids from coming in to care. The Department will share with stakeholders what is being worked on and will get feedback. An application was submitted to the Annie E. Casey Foundation for participation in a national youth summit, now scheduled for August. Wyoming was among 24 states selected. A delegation of adults and youth have been selected to attend. Laura and Lynn attended the annual CJA Meeting in Washington. Lynn said that the Directors of the Children's Bureau priorities for when children come in to custody are threefold: what can we do to remove the danger? Is there a way to keep kids safe and live with another family member? If not, what's the best way to remove the child and keep them safe? The Wyoming CJA meeting was postponed this month – at this time, 10 cases are going to be reviewed by the Child Death Review Team in June.

- c. Parents As Teachers – The WyCRP program affiliate is still covering Cheyenne, Laramie and Rock Springs. Because of the COVID-19 situation, the national PAT office Monday asked that home visiting be suspended for two weeks. Discussion followed regarding how to best keep in touch with families during the time period that in-home visits are suspended, and what information to share about COVID-19.
- II. Review of the annual report – DFS hasn't requested any changes to the annual report format. Lynn noted the report is really lengthy. A one-page summary document might be helpful if the content will be disseminated to legislators. Stacy and Emily will assist with development of a summary.
- III. Website and Facebook – Carissa and Ilaine will send photos and bios for the website. Please continue to update Bryan if there are other changes needed to keep the website current. Bryan would like ideas for content on the WyCRP Facebook page. Carissa will help with the Facebook page and will connect with Bryan to find out how to best be of assistance.
- IV. Strategic Planning – The Mission Statement was reviewed and amended to read, "WyCRP promotes and provides systemic reviews and recommendations, education, prevention, and early intervention to ensure the safety of children and families." The vision statement was

amended to read, “WyCRP is a statewide leader in outreach for strong and healthy families and communities.

- a. The following questions need to be answered by each Panel member, with their submissions emailed to Emily by March 30:
 - i. What are the current needs related to the population we serve?
 - ii. What other partners do we need at the table?
 - iii. What are our current strengths?
 - iv. What systems are in place that can address the needs of our populations?
 - v. What can we be doing to meet unmet needs?
- V. Budget – An accounting error resulted in the overpayment of Parents As Teachers funding in 2019; the funds are being repaid. PAT requested an audit. WyCRP does not have the funding required to complete a full accounting audit; an accounting firm selected by the WyCRP Executive Committee is going to discuss the audit requirements with the national PAT office. A new finance person is being recruited, following the departure of Jenn Woods late last year. There are candidates who will be interviewed. A fundraiser will be needed to help build the reserves WyCRP needs to complete audit expectations moving forward, and to assure payroll is met when there are delays in contract reimbursement. Lynn said a fundraiser can be used to help promote the good work done by Parents As Teachers and Kinship Navigator. WyCRP’s monthly expenses are about \$56,000. Bryan is working on a budget.
- VI. December 2019 meeting minute approval – Carol moved and Lynn seconded approval of the December meeting minutes. Motion passes.
- VII. Next CJA and WyCRP meetings – June 2020 (TBD due to Covid-19)
- VIII. Meeting Adjourned 1:45 p.m.